



CITY OF HALLSVILLE, MISSOURI

REQUEST FOR PROPOSALS

26-01

SKID STEER/COMPACT TRACK LOADER

SUBMITTAL DEADLINE

May 15, 2026 at 3:00p.m.

1. INTRODUCTION

The City of Hallsville, Missouri (“City”) is soliciting sealed proposals from qualified vendors for the purchase of one (1) new skid steer/compact track loader for use in municipal operations.

The intent of this RFP is to obtain competitive pricing and select the vendor whose proposal best meets the needs of the City in terms of cost, quality, service, and delivery.

2. PROPOSAL DEADLINE

Sealed proposals must be received no later than:

May 15, 2026 at 3:00 PM (local time)

Late proposals will not be accepted.

3. SUBMISSION INSTRUCTIONS

Proposals may be submitted via:

- Mail or Hand Delivery:
City of Hallsville
Attn: City Administrator
202 Hwy 124-E
Hallsville, MO 65255
- Email: kridgway@hallsvillemo.org
- Fax: 573-696-0605

All submissions must clearly indicate:

“RFP – Skid Steer Loader”

4. CONTACT PERSON

All inquiries shall be directed to:

Kenyetta Ridgway-Sample

City Administrator

Email: kridgway@hallsvillemo.org

5. SCOPE OF WORK

The City intends to purchase one (1) new skid steer/compact track loader, including delivery, warranty, and optional attachments.

Equipment shall be new, unused, and of current production.

6. MINIMUM SPECIFICATIONS

Proposals shall meet or exceed the following:

General Requirements

- Type: Skid Steer/Compact Track Loader
- Condition: New
- Engine: Minimum 100–120 HP diesel

- Emissions: EPA Tier 4 compliant

Performance

- Rated Operating Capacity: Minimum 3,500–4,000 lbs.
- Operating Weight: Approx. 12,000–13,500 lbs.
- Travel Speed: Minimum 5 mph

Cab & Controls

- Enclosed cab with heat and air conditioning
- Pilot-operated joystick controls
- Digital display panel
- Suspension seat

Hydraulics

- Standard flow (minimum 20+ gpm)
- High-flow option preferred

Attachments

- 84” tooth bucket (minimum)
- Hydraulic quick attach system

Safety

- ROPS/FOPS certified
- Backup alarm
- LED lighting package

Warranty

- Minimum 3-year / 3,000-hour warranty
- Extended warranty options preferred

Delivery

- Delivered to City of Hallsville Public Works facility at 14620 Allison Industrial Dr. Hallsville, MO 65255

7. PRICING REQUIREMENTS

Vendors must provide:

- Base unit price
- Attachment pricing
- Delivery cost
- Warranty pricing (if extended)
- Discounts (government, cooperative purchasing, etc.)
- Total lump sum price

City is tax-exempt.

8. BID SHEET (REQUIRED FORMAT)

Item

Manufacturer

Model

Engine HP

Rated Operating Capacity

Base Price

Attachments Included

Delivery Cost

Warranty (standard)

Warranty (extended, if any)

Total Price

Delivery Time (days)

9. VENDOR QUALIFICATIONS

Vendors shall include:

- Years in business
- Experience with municipal equipment
- Service/support location
- References (optional but recommended)

10. EVALUATION CRITERIA

Proposals will be evaluated based on:

- Price (40%)
- Compliance with specifications (25%)
- Warranty & service support (15%)
- Delivery timeline (10%)
- Vendor experience (10%)

11. LEGAL & COMPLIANCE REQUIREMENTS

A. Non-Discrimination

The vendor shall comply with all applicable federal and state laws, including:

- Title VI of the Civil Rights Act
- Equal Employment Opportunity requirements

B. Missouri Law Compliance

This procurement shall be governed by the laws of the State of Missouri.

C. Tax Exemption

The City of Hallsville is exempt from federal and state sales tax.

D. Collusion Affidavit

By submitting a proposal, the vendor certifies that the proposal is made without any agreement with other bidders.

E. Insurance

Vendor shall maintain appropriate insurance coverage during delivery and any associated services.

F. Indemnification

Vendor agrees to indemnify and hold harmless the City from any claims arising from performance of the contract.

12. RESERVATION OF RIGHTS

The City reserves the right to:

- Reject any or all proposals
- Waive informalities
- Accept the proposal in the best interest of the City
- Negotiate with selected vendor

13. AWARD

Award will be made to the lowest responsive and responsible bidder, or based on best value as determined by the City.

15. SIGNATURE PAGE

Vendor Name: _____

Authorized Representative: _____

Signature: _____

AFFIDAVIT OF COMPLIANCE

I, the undersigned, certify that the proposal submitted is made without any previous understanding, agreement, or connection with any person, firm, or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud.

I further certify that the vendor complies with all applicable federal, state, and local laws, including:

- Equal Employment Opportunity requirements
- Non-discrimination laws
- Debarment and suspension regulations

I understand that failure to comply may result in disqualification.

Vendor Name _____

Authorized Representative _____

Signature _____

Date _____